



Ladybirds Newsletter  
Term 6 Week 5 w/c 2<sup>nd</sup> July 2018

**Our topic... "All The Fun Of The Seaside"**

The children's seaside display is looking brilliant!, It's full with all the wonderful crafts and pictures the children have produced. This week they will be adding pirates, ships and all things nautical to the display. We have made a pirate treasure map which is up on the wall and the children are helping to fill in the details. We will be practicing our sports day events also ready for sports day next Tuesday.

In circle time we will be having our storytime sessions, and sharing any special items the children have brought in from home.

**Birthdays:**

A very happy birthday to Oscar this week, we hope you have a lovely day.

**Sports Day Tuesday 10<sup>th</sup> July 10.15 Onwards (grass area behind the playground)**

We are holding our annual sports day event next Tuesday, all children are welcome to attend. Children who normally attend our Tuesday morning session can be dropped in at normal time 9.15am and then parent/carers/grandparents are welcome to return at 10.15am to watch the children race. If it is not your child's normal day but you would like them to take part then can we please ask you to drop them at Ladybirds for 10.15am ready to start at 10.30. You can then make your way round to the grassy area behind the playground to spectate. Many Thanks

**Deputy Manager**

As most of you are aware when Mrs Huntingdon left it meant we were left without a Deputy manager as this was her role. With our struggles to recruit, this position has never been filled which is not ideal as we need to have both manager and deputy manager roles in place. We have recently asked Mrs Maria if she would be our temporary deputy until October, and then if the situation is the same review this to make it a permanent role. Mrs Maria is happy to take on this role so from the 1<sup>st</sup> July she will be Ladybirds acting deputy Manager.

**Farm Visit Wednesday 18<sup>th</sup> July 9.30am – 3pm**

We are just in the process of finalising numbers for our farm trip, there will be a slip handed out to all parents that have confirmed their places requesting the admission fee in advance before the day. The reason for this is so that on the actual day when we arrive, if I have all admission money in advance I can sort entry whilst the children get settled and start enjoying their day.

**Teddy Bears Picnic 20<sup>th</sup> July 10.30am – 12.15pm**

You will all receive an invite for our Teddy Bears picnic this week, we hope as many of you as possible can make it as it's a lovely way to end the school year and say goodbye to our school leavers. All children are welcome whether Friday is your normal day or not. We ask that children be dropped off at 10.30am rather than our usual time of 9.15am so that staff can get everything set up and ready. There will be a food list in the foyer next week if everyone wouldn't mind picking an item to bring on the day so that all the children and parent/carers can have a lovely picnic. All fresh items we will ask that they be brought in on the day but any items such as crisps, biscuits etc can be dropped off the day before. Many thanks everyone.

**Big Toddle**

Well done to everyone who took part in our big toddle, we haven't got a final figure yet for what we have raised, but I know we have smashed our £50 target so well done!

**Weather**

As you are aware it is going to continue to be extremely hot this week, we do keep the children in the shade as much as possible and make sure they have plenty to drink, but please could you make sure that your child has a **HAT** and **SUNCREAM** with them when coming to Ladybirds. Many Thanks

**30 Hours Funding:**

Please be aware that GOV.UK are advising parents who already claim and any new parents who will be claiming the 30hrs funding in September, to apply for your code before the end of June to make sure you have your 11 digit code ready for the beginning of next term. If you are a new parent who will be claiming then you will also need to pick a funding form up from ourselves so we are able to access your funding. Many Thanks

**Easy Fundraising:**

Just a gentle reminder to sign up to our Ladybirds easy fundraising page to help raise money for Ladybirds, simply shop with any of over 3,300 online retailers including Amazon, Argos, John Lewis, and when you make a purchase, the retailer will send us a free donation at no extra cost to you. Just follow our link to sign up and start raising funds for Ladybirds, <http://www.easyfundraising.org.uk/causes/ladybirdssalisbury>

#### **Sun Hats and Sun Cream:**

As we are finally having some sunny weather could you please make sure your child has a sun hat and has sun cream applied before being dropped at Pre-school, if your child is attending all day could you please leave a bottle of sun cream with them so it can be reapplied during the afternoon session. Many Thanks

#### **Wow moments:**

Thank you to all of you who have been using our 'wow' moments board in the foyer, we have been taking the slips in at circle time and sharing them with the children. It gives them a wonderful sense of achievement.

#### **Nappy Changing:**

If your child currently wears nappies at Ladybirds, could we please request that there is a packet of baby wipes in your child's bag please for when we change them. Many thanks

#### **Named Items:**

Could you please ensure that all your child's belongings are clearly named when coming into Pre-school, including any bags and backpacks. This will ensure that no confusion is made at home time. Also could all children have a spare pair of named wellies in Pre-school. Many Thanks

#### **Snack time:**

We are running extremely low on snack donations, if any parents/carers are able to make any small donations of some healthy snacks in the new term we would be extremely grateful.

#### **Policy Of The Week:**

Please could you spare 5 minutes to review our policy of the week. We encourage any feedback which you may have. Many thanks

Please remember that our door is always open and if you have any issues or concerns, we are always happy to speak with you. Thank You, From the Ladybirds team

## **8.2 Maintaining children's safety and security on premises**

### **Policy statement**

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

### **Procedures**

#### *Children's personal safety*

- We ensure all employed staff have been checked for criminal records by an enhanced disclosure from the Disclosure and Barring Service.
- Adults do not normally supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.

- We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity.

### *Security*

- Systems are in place for the safe arrival and departure of children.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults - staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- The personal possessions of staff and volunteers are securely stored during sessions.

### **Other useful Pre-school Learning Alliance publications**

- Managing Risk (2009)

This policy was adopted at a meeting of \_\_\_\_\_ name of setting

Held on \_\_\_\_\_ (date)

Date to be reviewed \_\_\_\_\_ (date)

Signed on behalf of the management committee

Name of signatory \_\_\_\_\_

Role of signatory (e.g. chair/owner) \_\_\_\_\_