



Ladybirds Newsletter  
Term 6 Week 3 w/c 18th June 2018

**Our topic... "All The Fun Of The Seaside"**

This week the children will be focusing on 'the sky' for our wall display and on our craft table. They will be making lots of birds and planes to decorate, we are also going to make some bird mobiles with the children to pop up around the room. We will be asking the children for their ideas for anything else we could make to display in the sky also, I'm sure they will be able to think of quite a few with their imaginations ;-).

At circle time this week we will be holding a storytime session, and looking at lots of books to do with the beach and holidays.

**Birthdays:**

Happy Birthday to Jacob this week, we hope you have a wonderful birthday.

**Fire Station Trip.**

Thank you for all of the parents/carers that helped on the Fire Station trip, the morning could not of gone ahead without you. The children all had a wonderful time and they were so well behaved they were an absolute pleasure so well done all of you little ones. I will over the next couple of weeks make a display of the photos to put up in the foyer.

**Farm Visit:**

Thank you to all of the parents who have returned their permission slips, we are getting a very positive response so we are hoping the trip will go ahead, I will let you know for definite by the end of the week and also give you all a definite date.

**Big Toddle Wednesday 27<sup>th</sup> June 9.30am- 10.30am**

Please refer to the separate e-mail which has been sent.

**Dates For Your Diary:**

As we are in our last term and I know it can be a busy one for parents, below are a couple of dates for your diary,

**Ladybirds Sports Day: 10<sup>th</sup> July – Morning Session. All Welcome, parents welcome from 10.15am ready to start at 10.30am.**

**Teddy Bears Picnic: Last day of term, 20<sup>th</sup> July. Morning Session. More details to follow later in the term.**

**30 Hours Funding:**

Please be aware that GOV.UK are advising parents who already claim and any new parents who will be claiming the 30hrs funding in September, to apply for your code before the end of June to make sure you have your 11 digit code ready for the beginning of next term. If you are a new parent who will be claiming then you will also need to pick a funding form up from ourselves so we are able to access your funding. Many Thanks

**30 Days Wild:**

For the whole of June Wiltshire Wildlife Trust is challenging people to go wild with nature!. Ladybirds has a wall chart up in the Pre-school room and we will be recording all of the wildlife and nature that we see throughout June. We would also like to hear of any wildlife adventures that you have outside of pre-school in the evenings or weekends so we can record these on our chart also. If you would like more information on this challenge please visit, [30dayswild@wildlifetrusts.org](mailto:30dayswild@wildlifetrusts.org).

**Easy Fundraising:**

Just a gentle reminder to sign up to our Ladybirds easy fundraising page to help raise money for Ladybirds, simply shop with any of over 3,300 online retailers including Amazon, Argos, John Lewis, and when you make a purchase, the retailer will send us a free donation at no extra cost to you. Just follow our link to sign up and start raising funds for Ladybirds,

<http://www.easyfundraising.org.uk/causes/ladybirdssalisbury>

**Sun Hats and Sun Cream:**

As we are finally having some sunny weather could you please make sure your child has a sun hat and has sun cream applied before being dropped at Pre-school, if your child is attending all day could you please leave a bottle of sun cream with them so it can be reapplied during the afternoon session. Many Thanks

**Wow moments:**

Thank you to all of you who have been using our 'wow' moments board in the foyer, we have been taking the slips in at circle time and sharing them with the children. It gives them a wonderful sense of achievement.

**Reminder:**

Could we remind all parents that older siblings are not permitted in the playroom at drop off or pick up unless they are accompanied by their parent/carer. Many Thanks

**Nappy Changing:**

If your child currently wears nappies at Ladybirds, could we please request that there is a packet of baby wipes in your child's bag please for when we change them. Many thanks

**Named Items:**

Could you please ensure that all your child's belongings are clearly named when coming into Pre-school, including any bags and backpacks. This will ensure that no confusion is made at home time. Also could all children have a spare pair of named wellies in Pre-school. Many Thanks

**Snack time:**

We are running extremely low on snack donations, if any parents/carers are able to make any small donations of some healthy snacks in the new term we would be extremely grateful.

**Policy Of The Week:**

Please could you spare 5 minutes to review our policy of the week. We encourage any feedback which you may have. Many thanks

Please remember that our door is always open and if you have any issues or concerns, we are always happy to speak with you. Thank You, From the Ladybirds team.

## **3.2 First aid**

### **Policy statement**

[We are/I am] able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one adult with a current first aid certificate is on the premises, or on an outing, at any one time. Newly qualified staff who achieved an early years qualification at level 2 or 3 on or after 30 June 2016 also have a paediatric first aid certificate in order to be counted in the adult:child ratios. The first aid qualification includes first aid training for infants and young children. [We/I] have evidence of due diligence when choosing first aid training and ensure that it is relevant to adults caring for young children.

### **Procedures**

#### *The first aid kit*

[Our/My] first aid kit is accessible at all times and contains the following items [please adjust the list to include anything else which is deemed necessary]:

- Triangular bandages (ideally at least one should be sterile) x 4.
- Sterile dressings:
  - Small x 3.
  - Medium x 3.
  - Large x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters x 1.
- Sterile eye pads (with bandage or attachment) e.g. No 16 dressing x 2.
- Container of 6 safety pins x 1.

- Guidance card as recommended by HSE x 1.

In addition, the following equipment is kept near to the first aid box:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.
- A children's forehead 'strip' thermometer.
- Cold packs are kept in the fridge.
- Information about who has completed first aid training and the location of the first aid box is provided to all [our/my] staff and volunteers.
- The first aid box is easily accessible to adults and is kept out of the reach of children.
- [There is a named person in the setting who is responsible for checking and replenishing the first aid box contents/I regularly check and replenish the first aid box contents.]
- Medication is only administered in line with [our/my] Administering Medicines policy.
- In the case of minor injury or accidents, [first aid treatment is given by a qualified first aider/I will administer first aid].
- In the event of minor injuries or accidents, [we/I] normally inform parents when they collect their child, unless the child is unduly upset or [we/I] have concerns about the injury. In which case [we/I] will contact the child's parents for clarification of what they would like to do, i.e. whether they wish to collect the child and/or take them to their own GP.
- An ambulance is called for children requiring emergency treatment. [We/I] contact parents immediately and inform them of what has happened and where their child has been taken.
- Parents sign a consent form at registration allowing [a member of staff/me] to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that they have been informed and are on their way to the hospital.
- Accidents and injuries are recorded in [our/my] accident record book and, where applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with [our/my] Recording and Reporting of Accident and Incidents Policy.

## **Legal framework**

- Health and Safety (First Aid) Regulations (1981)

## **Further guidance**

- First Aid at Work: Your questions answered (HSE Revised 2009)
- Basic Advice on First Aid at Work (HSE Revised 2008)
- Guidance on First Aid for Schools (DfEE)

This policy was adopted by

\_\_\_\_\_ (name of provider)

On \_\_\_\_\_ (date)

Date to be reviewed \_\_\_\_\_ (date)

Signed on behalf of the provider

Name of signatory

Role of signatory (e.g. chair, director or owner)

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**Other useful Pre-school Learning Alliance publications**

- First Aid Management Record (2016)
- Medication Administration Record (2015)