



Ladybirds Newsletter  
Term 3 Week 4 w/c 28th January 2019

**Our topic... "Handa's Surprise"**

This week the children will all have a chance to make an animal mask on our craft table there is a selection that they can choose from, including lions, zebras and owls, they will also be making banana cakes with Mrs Reynolds. Our book corner is starting to transform we have popped up our jungle canopy and will hopefully have the jungle hut up by the end of the week. We will also be adding the Zebra and Orange from the Handa's surprise story to our wall display with help from the children. On our mark making table there will be a chance to colour zebra pictures and jungle leaves, which we will use for our jungle canopy and wall display.

**'Crackerjacks' Dressing up day- Wednesday 30<sup>th</sup> January**

This year we will be supporting a new charity called 'Crackerjacks' Children's trust, they support children and families with disabilities, by supplying vital equipment and respite breaks for disabled children and their families. To help raise funds for this we will be holding a fancy dress day on Wednesday 30<sup>th</sup> January for all children who attend on that day. They can dress up in any costume they wish, we are just asking for a small donation of £1 which will go to the charity. There is a poster up on the pin board in the foyer if you would like more information. This is not a compulsory event so if your child does not want to dress up then there is no pressure to donate, they can come in their own clothes.

**Committee Meeting**

On Thursday 17<sup>th</sup> January Ladybirds held our termly committee meeting, a copy of the minutes is available for all parents to view on our notice board.

**Topic Books**

If your child has any books which will link with our topic, please encourage them to bring them into Pre-school as we can read them at circle time. Also if anyone has any materials which may help us to make our jungle hut, (we have all the cardboard to build it), we would be very grateful. We're hoping to put some netting up inside and maybe some large artificial leaves.

**Library**

Please feel free to borrow a book from our Ladybirds Library, any of the books which are in our foyer are free for all the children to borrow and read at home. Just fill in your child's name and the name of the book on the borrowing sheet and they can take it home to enjoy with you.

**Easy Fundraising:**

If you have time and shop online please feel free to sign up to our Ladybirds easy fundraising page to help raise money for Ladybirds, simply shop with any of over 3,300 online retailers including Amazon, Argos, John Lewis, and when you make a purchase, the retailer will send us a free donation at no extra cost to you. Just follow our link to sign up and start raising funds for Ladybirds, <http://www.easyfundraising.org.uk/causes/ladybirdssalisbury>

**Wellies**

Can all children please have a spare pair of welly boots that we can keep at Pre-school. If you have any problem supplying a pair, then please let us know what size your child is and we can see if we have a pair which they can use. It does get very wet and muddy outside at times, so boots are essential to keep shoes clean and stop the floor from getting too dirty and wet.

**Snack Donations**

There is a snack donation bowl in our foyer, if you feel that you can donate either some fruit, raisins, breadsticks etc occasionally we will be most grateful.

**Wow moments:**

On the notice board in the foyer there is a 'WOW' moments section if your child does anything at home no matter how small (as it's normally massive to them 😊) we would love to share their achievements with them in Ladybirds at circle time, please feel free to fill in one of our slips and pop it on the board and we will make sure we share it with them.

Please remember that our door is always open and if you have any issues or concerns, we are always happy to speak with you. Below is our policy of the week, please take 5 minutes to read it, we encourage any feedback you may have. Many Thanks

## 6.6 Food hygiene

(Including the procedure for reporting food poisoning)

### **Policy statement**

We provide and serve food for children on the following basis:

- Snacks.
- Packed lunches provided by parents/carers.

We maintain the highest possible food hygiene standards with regard to the purchase, storage, preparation and serving of food.

### **Procedures**

- The person in charge and the person responsible for food preparation understand the principles of Hazard Analysis and Critical Control Point (**HACCP**) as it applies to their business. This is set out in *Safer Food Better Business (Food Standards Agency 2011)*. The basis for this is risk assessment of the purchase, storage, preparation and serving of food to prevent growth of bacteria and food contamination.
- All staff follow the guidelines of *Safer Food Better Business*.
- At least one person has an in-date Food Hygiene Certificate.
- The person responsible for food preparation and serving carries out daily opening and closing checks on the kitchen to ensure standards are met consistently. (See *Safer Food Better Business*.)
- We use reliable suppliers for the food we purchase.
- Food is stored at correct temperatures and is checked to ensure it is in-date and not subject to contamination by pests, rodents or mould.
- Packed lunches are stored in a cool place; un-refrigerated food is served to children within 4 hours of preparation at home.
- Food preparation areas are cleaned before use as well as after use.
- There are separate facilities for hand-washing and for washing up.
- All surfaces are clean and non-porous.
- All utensils, crockery etc are clean and stored appropriately.
- Waste food is disposed of daily.
- Cleaning materials and other dangerous materials are stored out of children's reach.
- Children do not have unsupervised access to the kitchen.
- When children take part in cooking activities, they:
  - are supervised at all times;
  - understand the importance of hand washing and simple hygiene rules
  - are kept away from hot surfaces and hot water; and
  - do not have unsupervised access to electrical equipment such as blenders etc.

*Reporting of food poisoning*

- Food poisoning can occur for a number of reasons; not all cases of sickness or diarrhoea are as a result of food poisoning and not all cases of sickness or diarrhoea are reportable.
- Where children and/or adults have been diagnosed by a GP or hospital doctor to be suffering from food poisoning and where it seems possible that the source of the outbreak is within the setting, the manager will contact the Environmental Health Department and the Health Protection Agency, to report the outbreak and will comply with any investigation.
- Any confirmed cases of food poisoning affecting two or more children looked after on the premises are notified to Ofsted as soon as reasonably practicable, and always within 14 days of the incident.

### Legal Framework

- Regulation (EC) 852/2004 of the European Parliament and of the Council on the Hygiene of Foodstuffs

### Further guidance

- Safer Food Better Business (Food Standards Agency 2011)

This policy was adopted at a meeting of \_\_\_\_\_ name of setting

Held on \_\_\_\_\_ (date)

Date to be reviewed \_\_\_\_\_ (date)

Signed on behalf of the management committee

Name of signatory \_\_\_\_\_

Role of signatory (e.g. chair/owner) \_\_\_\_\_